Course Search Quick Reference Guide 2021

Search by Subject

Click on the Genie icon.

Select your term from the dropdown menu (Fall, Spring, or Summer) and then click “Continue.”

Click on the “Class Schedule” link.

Click in the empty “Subject” box.
Select the subject you are looking for from the dropdown menu or begin typing the course prefix (ACC, ISM, ECO, etc).
Click the “Search” button to see your options.
Pay close attention to “Meeting Times” (days, times, and locations) and “Campus” types (Online or Greensboro-Main).

Note: The course title in the “Title” column is linked to additional information, such as course descriptions, prerequisites, restrictions, and a bookstore link to view and purchase required course materials.

The “Status” column lists the number of open seats.

The “Attribute” column lists all categories and attributes for each course.

Status & Attribute Column Details

- 33 of 80 seats are open.
- Closed with a waiting list; 1 of 5 waiting list spots are open.
- Closed – All seats are taken; no openings on the waiting list.
- 1 open seat for students already on the waiting list only; 3 open spots on the waiting list.
- Closed – All seats are taken.

This course meets GLT, GN, and WI General Education requirements.

This GNS course requires a lab (L) that you must also register for.

This course requires registration for a recitation (R) or lab (L) section.

You cannot register without permission from the instructor.

Winter Courses

Note: Winter courses run from December to January and are part of the Spring term. Select “Spring” as your search term and use the “Advanced Search” function to find your options. (See instructions on page 4.)

Winter course CRNs begin with “10” and will have “81” or “82” as the section number.

Note: ALWAYS check the start and end dates for each course.

Winter courses are always online and “Crse during Winter Session” will be listed in the “Attributes” column.
Search for General Education (GEC) courses (GLT, GFA, GHP, WI, etc.) by clicking in the empty “Categories & Attributes (GEC)” box.

Select the category you would like to search from the dropdown menu and then click “Search.”

Pay close attention to “Meeting Times” (days, times, and locations) and “Campus” types (Online or Greensboro-Main).

Note: The course title in the “Title” column is linked to additional information, such as course descriptions, prerequisites, restrictions, and a bookstore link to view and purchase required course materials.

The “Status” column will tell you how many seats are open.

The “Attribute” column lists all categories and attributes each course has.

Note: Always check to make sure that the course section you register for is actually WI!

Section 1 is WI. Section 2 is not.
Course Search Quick Reference Guide 2021

Advanced Search Options

The “Advanced Search” function allows you to search for courses by different criteria according to your scheduling preferences.

Search for classes by course subject prefix (such as ISM or STH), course number (130, 201, 330, etc.), instructor, or campus (Online vs Greensboro).

If you want to find Winter session courses, or courses offered during only the first half or the second half of the semester, click in the “Part of Term” box and choose from the options listed in the dropdown menu.

You can search for classes within a range of course numbers (100 to 499) or number of credit hours (1 to 3 hours).

Select specific days and/or specific start and end times to search only for classes that meet on those days and during those times.

You can also choose to see only courses that meet your criteria that still have open seats.

When you have selected your options, click “Search.”