Finding and Interpreting Your UNCG Schedule

How do I access my class schedule for next semester?

**Option 1:**
- Go to UNCGenie (ssb.uncg.edu)
- Click Enter Secure Area
- Enter your Student ID and PIN in the fields provided
- Select the Student tab
- Select Registration
- Select Student Schedule by Day and Time
- Enter 8/23/2021 in the "Go to" box in the upper right of the screen to view full schedule including Monday
  * Note: Classes begin on Tuesday, August 17th

**Option 2:**
All incoming first year students will be emailed their pre-registered schedule in June - keep an eye on your UNCG email! You will get your schedule directly from the Students First Office (students@uncg.edu).

*Check out our Schedule Adjustment Guide for more information on how to adjust your schedule, if desired! We encourage you to check in with a Student's First advisor before making major schedule adjustments.

How do I know how and when my classes meet?

Classes can be conducted in many different ways with different combinations of face to face, fully virtual, and hybrid learning. Full semester classes in Fall 2021 run from August 17th through December 1st. You can click on a course in your Schedule by Day and Time to see more details!

**Face to Face**
Fully in person classes will show up as a block that corresponds with the day and times it meets. In person courses can be held anywhere from 2-4 days per week. How long the class meets will depend on how frequently it meets.

*Note: You may see TBA also listed under a class because a location has not been assigned yet. By clicking on the class in your schedule, you will see more details including a Campus section. If the Campus says "Greensboro Main" is it an in person course, but if it says "Online" the class is virtual.

**Hybrid**
Hybrid classes have a mix of virtual and face to face meetings. You can identify these by a class that lists ONLC 000 below the meeting time one day and a building/room location on the same class another day of the week.

**Online - Fully Virtual (Asynchronous)**
Fully virtual classes without meeting times will be listed in the bottom left corner of your schedule screen. These classes will not have scheduled meeting times and you will work through the course independently online. Course materials will be accessible on Canvas, though some classes may also utilize other external websites.

**Online - Fully Virtual with Meeting Times (Synchronous)**
Fully virtual classes with meeting times will say "TBA" below the time of the class meeting. These classes meet at the scheduled time in an online format such as Zoom instead of in an on campus building. Make sure to check your syllabus to confirm what platform the course will be using!
How do I know where my classes will be held?

**Face to Face Courses**
Face to face classes will have a building and room number assigned. In your Student Schedule by Day and Time you can view the building and room number beneath the meeting times.

Note: Buildings have abbreviations just like courses do! Check out the UNCG Building Abbreviation Guide to see the full names of our buildings and then check out where they are on the Campus Map!

**Virtual/Hybrid Courses**
Generally, courses that are held virtually with meeting times will be held via Zoom. However, faculty do have the ability to choose the technologies they use in the course and there is a chance you’ll use a different platform. Make sure to check your syllabus on Canvas to confirm how you will be virtually meeting.

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**Example Schedule**

<table>
<thead>
<tr>
<th>Previous Week</th>
<th>Week of Jan 25, 2021 (24 of 37)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Monday</td>
</tr>
<tr>
<td>10am</td>
<td>CST 105-16</td>
</tr>
<tr>
<td></td>
<td>14662 Class 10:00 am-10:50 am</td>
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<tr>
<td></td>
<td>BRYN 212</td>
</tr>
<tr>
<td>11am</td>
<td>AST 235-01B</td>
</tr>
<tr>
<td></td>
<td>11874 Class 11:00 am-12:15 pm</td>
</tr>
<tr>
<td></td>
<td>ONLC 000</td>
</tr>
<tr>
<td>12pm</td>
<td>MUS 135-01</td>
</tr>
<tr>
<td></td>
<td>12460 Class 12:00 pm-12:50 pm</td>
</tr>
<tr>
<td></td>
<td>TRA</td>
</tr>
<tr>
<td>1pm</td>
<td>ADS 201-04</td>
</tr>
<tr>
<td></td>
<td>12242 Class 12:30 pm-1:15 pm</td>
</tr>
<tr>
<td></td>
<td>TRA</td>
</tr>
</tbody>
</table>

In this student's case, they have one fully in person course (CST 105) on Mondays and Wednesdays at 10 am. They also have one hybrid course (AST 235) which meets virtually on Tuesdays and in person on Thursdays at 11 am. Finally, they have two online synchronous courses that will only meet virtually, but at designated times (MUS 135 and ADS 201).

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**Need a quiet working space?**
UNCG offers a room reservation system called Study Space. This allows students to reserve spaces in rooms across campus. This is especially handy if you have both online courses and on campus courses on the same day and you need a private space to participate in virtual Zoom classes.

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**Pro Tip!**
If you are able, prior to classes starting in August you might consider coming to campus to practice the route you will take between classes in advance to get an idea of how much time you need.

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**IMPORTANT: Check Your Schedule Again in August!**

We strongly encourage checking your Schedule by Day and Time just prior to the start of class and throughout the first week of classes to confirm that the day, time, and locations of courses have not changed unexpectedly. Room and time changes are rare but do occasionally occur.